January 28, 2022

Public Health Funding Opportunity for Community-Based Organizations

Frequently Asked Questions

Jump to the questions you need

Questions about eligibility

Does the applicant need to be a 501(c)(3) nonprofit organization?

- Yes, the applicant must be a 501(c)(3) nonprofit organization registered with the Oregon Secretary of State and located in Oregon or have a 501(c)(3) fiscal sponsor.

- A fiscal sponsor, if needed, would hold the grant agreement with OHA and be responsible for all fiscal aspects of the grant agreement, including revenue and expenditure reporting and monitoring subcontracts to partner organizations.

- The IRS webpage on 501(c)(3) organizations is here: https://www.irs.gov/charities-non-profits/charitable-organizations

What is a 501(c)(3)?

- 501(c)(3) status means a non-profit organization has been recognized by the IRS as being tax-exempt by virtue of its charitable programs. Organizations are required to have 501(c)(3) status or partner with a fiscal lead with 501(c)(3) status to apply for and receive funds from this grant opportunity.

What is a fiscal sponsor?

- This is for a project or organization that does not have tax-exempt status but would be eligible for it. That project or organization can partner with a tax-exempt organization in order to receive donations and grants.

- Any nonprofit that the IRS recognizes as exempt under section 501(c)(3) can be a fiscal sponsor. If you are already working closely with a 501(c)(3) organization, you may want to consider asking them to be your organization's fiscal sponsor. It is important for sponsored organizations to find a fiscal sponsor that has a similar mission or area of interest, as the fiscally sponsored program is technically a "program" of the fiscal sponsor.

- For more information, please see page 7 of this document from the Nonprofit Association of Oregon: https://nonprofitoregon.org/sites/default/files/uploads/file/NAO%20Nonprofit%20Start-up%20Packet%202020.pdf

Does the applicant need to be registered to do business in Oregon at the time of award?

- Yes, the applicant must be currently registered with the Oregon Secretary of State's Office: https://sos.oregon.gov/business/Pages/register.aspx

- The Oregon Secretary of State Business Registry allows businesses to become current with their compliance for about $100; this takes less than 30 minutes on average. You may include this fee in your project budget if needed.

What are the insurance requirements for applicants selected for a grant?

- Organizations must hold commercial general liability insurance covering bodily injury and property damage of not less than $1,000,000 per occurrence and annual aggregate limit not less than $2,000,000 at the time of grant award, if awarded.

- This should not be a barrier to applying. The cost of insurance may be added to the proposed budget and purchased with grant funds after being awarded.

Can I apply for these funding opportunities if my organization already receives OHA grants?

- Absolutely, organizations currently funded by OHA, and those that are not, are encouraged to apply.

We've never applied for state funding. Will this be an issue?

- That's just fine. We're interested in working with organizations that are new to OHA and to this work. If you need help, please contact us at Community.PublicHealth@dhsoha.state.or.us

Capacity building for new programs/staff has been emphasized in information sessions. Can a program that is already established apply for funding, or does the program/work have to be new to qualify for support?

- Established programs can also apply for funding.

Is it necessary or required to have a website in order to be eligible?

- It is not necessary for you organization to have a website to be eligible to apply. We want new organizations to apply.

If my fiscal address for my organization is my home, will this affect our eligibility?

- No, this will not create a barrier for your organization as long as you are a 501(c)(3) or have a fiscal sponsor that is a 501(c)(3).

What If my organization is still in the process of acquiring 501(c)(3) status, are we still eligible to apply?

- You are eligible to apply, but we would expect you to have your 501(c)(3) status finalized by the time a potential grant award is made. We also ask that you state in your application that you are in the process of acquiring 501(c)(3) status. If it is not feasible to finalize your 501(c)(3) status by the time grant awards are made (estimated to be March 2022), you should consider applying with a fiscal sponsor with a 501(c)(3) status.

What if our organization is a 501(c)(3) organization registered with the Oregon Secretary of State and located in Oregon that provides culturally responsive services to communities in Oregon that are disproportionately impacted by COVID-19, but our work is not specifically related to COVID-19. Is our organization eligible for funding?

- If your organization is centering community strengths, wisdom, and priorities for health, and working to advance health equity in priority communities, it will be eligible for funding under this grant opportunity. Priority populations include communities of color, Tribal communities, disability communities, immigrant and refugee communities, undocumented communities, migrant, and seasonal farmworkers, LGBTQIA2S+ communities, faith communities, older adults, houseless communities, and others.

The application asks about the composition of our project staff, and specifically if any are community health workers (CHWs), Traditional Health Workers (THWs), and health care interpreters (HCIs). What if we don't need these types of staff for the project we are proposing?

- If Community Health Workers, Traditional Health Workers, and/or health care interpreters are not needed for your project to be successful, you do not need to have these types of staff to apply. Generally, if your organization is centering community strengths, wisdom, and priorities for health, and working to advance health equity in priority communities, it will be eligible for funding under this grant opportunity. Priority populations include communities of color, Tribal communities, disability communities, immigrant and refugee communities, undocumented communities, migrant, and seasonal farmworkers, LGBTQIA2S+ communities, faith communities, older adults, houseless communities,

and others. You know best the types of staff needed to successfully implement your proposed project.

If we are already a 501(c)(3), and are not sponsoring any other organizations, do we still need to acquire commercial liability insurance? Our understanding is that commercial liability insurance is needed for "for profit" organizations. Because we are a nonprofit organization, our understanding is that we should not need commercial liability insurance because we are not commercial. We also do not have a tax number because nonprofits do not declare taxes.

- There is an opportunity in the application for a 501(c)3 organization to add in a fiscal sponsor if needed, but it isn't required. As for insurance, you could utilize the money received from this grant to cover required insurance. Additional tax assistance can be found through contacting the Nonprofit Association of Oregon (N.A.O), www.nonprofitoregon.org.

Do CBOs need to already have a contract with OHA, or can they be a first-time applicant?

- CBOs do not need to have a contract with OHA, and they do not have to have received funds from OHA before. This opportunity seeks to work with new organizations as well as those who may have worked with OHA in the past.

What are the requirements and difference regarding Commercial General Liability Insurance and Professional Liability Insurance?

- **COMMERCIAL GENERAL LIABILITY:** Commercial General Liability Insurance covering bodily injury and property damage in a form and with coverage that are satisfactory to the State. This insurance shall include personal and advertising injury liability, products and completed operations, contractual liability coverage for the indemnity provided under this contract, and have no limitation of coverage to designated premises, project, or operation. Coverage shall be written on an occurrence basis in an amount of not less than $1,000,000 per occurrence. Annual aggregate limit shall not be less than $2,000,000.

Questions about partnering

Can I submit a joint application with another organization?

- Yes, we encourage collaboration for this funding opportunity. One organization should submit the application on behalf of all partners.

- There is a space on the application to list your partners. There is no limit to the number of partners you may include.

- For the commercial tobacco prevention program area, there are specific requirements for who may apply as a lead agency. However, the lead organization may engage other partners that aren't eligible to apply on their own. (Please see the commercial tobacco prevention program page for specifics)

How do I find an organization to partner with to apply?

- Your organization may wish to contact the local public health authority serving your community, your local schools or school districts or clinics.

- You can also check out OHA's website, which lists currently funded community-based organizations doing COVID-19 response work at: https://www.oregon.gov/oha/PH/ABOUT/Pages/Community-Engagement.aspx

Is there support at OHA for how an organization can connect with a fiscal sponsor?

- Reach out to our public health email and we can connect you: Community.PublicHealth@dhsoha.state.or.us. If you are a CBO willing to act as a fiscal sponsor, please also let us know by email.

Are partnerships able to apply for more funding than single applicants, and should partnerships make any special budget notes? Are MOUs needed?

- We encourage all applicants to apply for the resources that you need. We may need to negotiate awards with selected grantees. Whether applying with a partnership or not, apply for the resources needed to do the work. OHA is not requiring a MOU be submitted with your

application, however you can describe partnerships in application responses.

Can an organization apply by itself and then also apply later with a partner(s) if the joint application is for a different project? If yes, would it need to be in different program areas than what the organization already applied for?

- Yes, and applications are due 1/31/22. There is no guarantee of any additional funds after that time. The work for the CBO would need to be distinct across applications. A CBO cannot apply for the same work individually and as a part of a partnership because we will not fund them twice for the same work.

Can we submit an application for just our organization and a second application for a project that partners with another organization? If we are partnering with another organization, should we submit the application with that organization?

Yes, to both of these questions, and you cannot apply for the same program twice. A scenario would be the following: CBO A and CBO B can apply for HIV; CBO A can also apply for ScreenWise. CBO A and CBO B cannot apply for HIV together and HIV separately. **Updated Response on 01/26/2022:** A CBO will use one application and budget to apply for funding in multiple program areas. This includes projects led by a single CBO and/or projects led collaboratively with other CBOs or cross-sector partners (like county government). For example, a CBO proposing a solo project in one funding area and a collaborative project in another program area will still use one application and ensure these solo and collaborative projects are described thoroughly in the narrative work plan, application questions, and budget.

If we are submitting an application in partnership with a local public health authority for a specific county, can we also submit a separate application for other projects/counties for just our organization?

- You are able to submit two application (one for joint work with an LPHA and another for work completed by just your organization) as long as the proposed work is not for the same program. For example, OHA would not fund an organization to work on Adolescent and School Health with a local public health authority and also fund that same organization to

work on its own Adolescent and School Health project. However, we would consider funding an organization that proposes a collaborative project with an LPHA for Adolescent and School Health and another application for the organization to work on its own Climate and Health project.

Next to the "Fiscal Sponsor Organization Name" there are fields to enter other information such as contact name, address, email, and Website address. Is this delineated section on the portal meant just for Fiscal Sponsor information? If that is the case, there is no other field in the application that asks for our organization website, though we do not have a fiscal sponsor. Should I enter our website address in that part of the application regardless?

- Yes, the Fiscal Sponsor section is meant for applicants that have a fiscal sponsor. However, thanks for noting that there is not an opportunity to indicate your organization's website in the other sections of the application. Please include your organization's website in the fiscal sponsor section as you suggested. We will also work with our contractor to update the application with a website field for those without fiscal sponsors.

Under Part 2: Project Information, on the downloadable form there is a narrative requirement that says: Proposed Work Plan: You can describe your project as a narrative or provide a formal work plan, whichever works best for you. (Please either attach to this Application Form or provide a work plan narrative here, however, this same narrative question does not appear on the portal application. Should I disregard the difference and just proceed to address only what is asked for on the portal?

- Apologies for the inconsistency between the downloadable form and online application. We made updates to the online form that were not carried over to the practice application. Please address only what is asked for on the portal (online application). We will update the practice application to better reflect the portal content and apologize again for any confusion this caused.

Also under Part 2: Project Information, there are extra "If Selected" specific program directives under questions 1-4. Are those response directives also applicable for the portal responses?

- Yes, those "if selected" questions are also present on the portal application but only become visible to you once you select the related

program checkbox at the top of the online application (screenshot of checkboxes below for reference).

If two agencies are partnering up would one of the non-profits be listed as a subcontractor?

- Yes, you would include the non-profit working as a subcontractor as a "Partner" in "Part 1: Applicant Information" of the online application. In addition, you will reflect the subcontract with the other non-profit organization in the budget you submit with your application.

We've been exploring funding avenues to help us create a legitimate collaboration between our organization and a tribal council in our county - focused on environmental stewardship... would the climate health category fund something loose like this? Sort of strategic planning/collab funding?

- Yes, we look forward to seeing your applications.

Questions about filling out the application

Where can I find my tax identification number, EIN or FIN?

- An Employer Identification Number (EIN) is also known as a Federal Tax Identification Number. It is used to identify a business entity. You can find your tax identification number with any previous tax filings, your business bank account, or staff W-2s. Your number provided by the Oregon Secretary of State is a different number. For more on EINs, the IRS has a useful web page with instructions to retrieve a lost or forgotten EIN or file for a new one: https://www.irs.gov/businesses/small-businesses-self-employed/employer-id-numbers

Can I fill out the application if I don't have a tax ID, EIN or FIN?

- No. This application requires that you have a business or nonprofit organization that is current with both the Oregon Secretary of State Business Registry https://sos.oregon.gov/business/Pages/register.aspx and has active 501(c)(3) nonprofit status with the Internal Revenue Service. The IRS webpage on 4 501(c)(3) organizations is here: https://www.irs.gov/charities-non-profits/charitable-organizations

- If you do not have a tax ID, EIN or FIN you may apply as a partner with another organization that does have this registration and 501(c)(3) status. (See information about working with fiscal sponsor under the eligibility questions.)

Is English the only language in which to apply on the application?

- No, you can fill out the application in either English or Spanish, whichever is most comfortable for your organization. If completed in Spanish, we have personnel to translate to English if necessary.

Is there an alternative to applying online?

- Yes. There is a paper application available for those who prefer not to use the online application. It can be downloaded from the "Apply" page by clicking the link inside the white box at the top of the page. Completed applications may be emailed to Community.PublicHealth@dhsoha.state.or.us.
- We can also help organizations that need to submit in alternate formats or languages.
- For instructions and help, please contact us at: Community.PublicHealth@dhsoha.state.or.us.

Does OHA offer the assistance of an interpreter or translator to complete the application?

- Yes, we can provide support to organizations that need to complete the application in alternate formats or languages.
- Please contact Dolly England at 503-951-1760, 711 TTY or Community.PublicHealth@dhsoha.state.or.us

What happens if I can't fill out the full application at one time? Will you be able to save your work in the online application?

- Once you begin the application you will need to complete it in full. If you stop working on it your session will expire and you will need to start again.

- We suggest you download the practice application and budget narrative (on the Apply page) and fill it out, saving as you go. Then, after you are happy with all your answers, you can transfer them into the online application.

Is there a word or page limit for my answers?

- Our goal is to make this application as easy as possible for you. So, we are not setting minimum or maximum word or page counts. Clear and concise answers are welcome—don't feel like you have to write extensive answers if you don't need to. Please use the amount of space you need to describe your project and answer the questions.

How do I describe my project(s) in the application if I am applying for funding in multiple program areas using one application?

- If you are applying for funding from multiple program areas, we suggest you use subheadings in your application responses to clearly differentiate between projects that are unique to each funding area.

In regard to Question 7 on the application ("What kind of support would your organization need to carry out proposed activities?"), what kinds of supports can be requested to carry out proposed activities? Could you provide examples of these kinds of support?"

- Question #7 on the application is to help OHA understand the types of training and technical assistance you may need to carry out the activities proposed in your application. "Supports" could include training or capacity building on a particular topic (for example, in the area of commercial tobacco prevention or climate and health), help with strategic communications, support for human resources and/or fiscal operations, etc. Your response to this question will not be factored into scoring of your application, it will only help OHA understand the types of resources we need to make available to CBOs for their funded work.

We are working on the practice application on the proposed work plan portion. Is there a template for the formal work plan? If not, what are some specific things programs are look at?

- There is no template for a work plan. OHA hopes that CBOs will use this section of the application to share a general description of their proposed project. CBOs that are awarded funding. OHA will work with specific program areas on a work/outreach plan for CBOs in the future.

On the application there is a section entitled "Applicant Examples". What does "Applicant Examples" mean? What is this question asking for?

- Apologies, the "Applicant Examples" section on the practice application is not needed and should have been removed before posting. We will remove this section from the practice application and repost to the web. This section is not included in the online application that you will submit.

Is grant funding through the County's Coordinated Care Organization (CCO) to support an Integrated Coordinated Care Team that serves patients with 5 chronic health conditions and one serious behavioral health condition, considered to be "funding by a Local Public Health Authority"?

- No, this would be considered funding from a Coordinated Care Organization rather than from a Local Public Health Authority.

Is fee for service funding for treating behavioral health disorders through the Oregon Health Plan and the County's Coordinated Care Organization (CCO), considered to be "funding by a Local Public Health Authority"?

- No, this would not be considered funding from a Local Public Health Authority.

Is there a place to upload letters of support from other community partners?

- Yes, on the application there are multiple attach boxes where you can drop in the document or browse through your computer to find the document. You can attach any documents that you feel are important to your application and we do receive those. Please note that it is not required to submit letters of support. If you would like to by all means you can do that, but it's not required as part of the application package.

I have pasted in a question on the Practice Application below. Does the text I underlined only apply to the "Commercial Tobacco Prevention Program" applicants? If it does apply to applicants for any of the programs (we are applying for the Adolescent/School program), can you clarify what you are looking for?

- The question about how an applicant's proposal leads with race or applies an intersectional lens is only required if they are applying for funding in the Commercial Tobacco Prevention program area. This will be more obvious when they complete the online application as this question will only appear if they select the "Commercial Tobacco Prevention" checkbox. Please note that all programs seek to serve the priority populations listed in the Request for Grant Applications, and this response is specific to a grant application question.

There isn't room on the application for 17 subcontracts. Can I insert a link to the spreadsheet with all subs listed? Or is there another way you would prefer to get the information?

- You can attach the document or upload the document to the application; you can also email us with the additional materials at Community.PublicHealth@dhsoha.state.or.us

- An alternative option would be altering the template, which there are two options.

- Option #1: Insert rows in section (7) Contracts. If rows are added above the last row in the budget category, the formula will remain intact.

  Option #2: Use one row within section (7) Contracts to summarize your situation e.g., "Various subcontracts (x17); separate list attached with breakout). Then, input the total of your estimated subcontracts on that row and include a separate worksheet with your subcontract breakdown.

If we have a Fiscal Sponsor Organization how do we outline the contacts for the contract administrator and the contact person on the application?

- The contact administrator would be the Fiscal Sponsor Organization and the contact person would be from the Sponsored Organization.

Questions about the application process

Do we apply for funding in different program areas separately? For example, if we want to apply for both HIV and STD Prevention and Treatment and Adolescent and School Health funding, would we complete two separate applications?

- You will still use one application to apply for funding in multiple program areas. We suggest you use subheadings in your application responses to clearly differentiate between projects that are unique to each funding area. In this example, you would include a heading for "HIV and STD Prevention and Treatment" and another heading for "Adolescent and School Health" with project descriptions under each.

How many projects can you apply for?

- You may apply for as many projects in as many funding areas as you want and based on your community's needs.

Will proposals for funding in multiple program areas be evaluated together or separately?

- Proposals for funding in multiple program areas will be evaluated separately by the relevant program.

For one application, do you need separate budgets for each different program area request? For example, if you are asking for funds for HIV and STD Prevention and Treatment and Overdose Prevention, do you need a budget for each, or just one budget?

- If you can do it in one budget that's great. If you want to do separate tabs for each funding area that's also fine. Whatever is easier for you. What is important is to understand what your request is. if you are applying for multiple program areas and sharing between programs (staff) we would want to know how much you are requesting for each program area. There is space in the budget template to indicate how your budget would be allocated across the program areas for which you are applying.

What if you want to apply for funding to focus on capacity building across the program areas reflected in the opportunity? Would that be applicable?

- Yes, we encourage proposals from organizations that are new to this work and expect a range of funding requests including those for capacity building.

What is capacity building?

- It can mean a lot of things for different organizations. This could include hiring staff, purchasing equipment for the staff person, time for staff to train or plan.

- If you think about an intervention you want to do but you don't have the resources, it's whatever you need to get you what you need.

- It encompasses the work that is needed in the community to bring folks together, especially if you're developing a new initiative or building capacity for policy advocacy - the time and staffing needed for everyone to convene is considered capacity building as well.

I've seen this funding opportunity come through the OregonBuys website. Do we have to do anything through that site to apply?

- We are required to post this request for grant applications in OregonBuys because it is a grant application process. We have been able to have some flexibility in how we can accept your applications, which is why we have the other, more user-friendly website we have reviewed in the information sessions. We will continue to post updates about the funding opportunity, including the weekly FAQs, to OregonBuys, but you are not required to submit your application through OregonBuys.

Are you looking for new, small Black, Indigenous, People of Color (BIPOC) non-profits that are working with compromised populations?

- Yes, we absolutely are open to new and smaller CBOs applying for this funding.

We are a national nonprofit with 4 chapters in Oregon. Would you prefer separate applications or a joint application from the 4 chapters together?

- It depends on the needs of your organization and what you would do with the different proposals. Think about applying together and funding chapters in different ways. If the scope of work for each chapter is significantly different, you may want to submit separate applications.

Can organizations apply for the Behavioral Health Resource Networks (BHRN) grant and this grant? Are there any pros/cons to applying for both?

- Yes, you can apply for both funding sources, but they are separate grants. If you apply for both opportunities, we will anticipate that proposed activities are significantly different between the two grant proposals.

The Request for Grant Applications (RFGA) document states "Applications will be received on an open and ongoing basis through January 31, 2022 or once all funding has been granted, whichever occurs first". Please explain if grants are allocated on a first come first served basis.

- Funding will not be allocated on a first come first served basis. The review process for grant applications will not begin until after the deadline of 1/31/22. If we don't receive enough applications for each program area, we will look into extending the application period.

Is there a cap on what you can ask for in terms of funding? How should we as an agency know how much to ask for?

- No. OHA reserves the right to award funding in any amount regardless of the requests. Agencies should ask for what they need to do the work. Some program areas specify award ranges while others do not. For example, you can apply for as little as $25,000 or as much as $750,000 for commercial tobacco prevention. Program areas without award ranges specified on the application website ask that you propose the amount that you need to do the proposed activities and the program will negotiate with you if the proposed budget needs to be adjusted. OHA would like you to identify what it will take to address the community priorities you have identified.

Does everything go on the application, or does an organization need to create a presentation?

- A presentation is not required, the application information and completed budget will be submitted to OHA at the same time. You can upload information/documents in addition to the required application questions and budget if you feel it helps described your project(s), but this is not required.

If a CBO doesn't want to apply at this time and might want to opt in later for selected funding, what would the process look like?

- A CBO would be unable to opt in for future funding under this grant application. It is suggested that the CBO opt in now even if they don't want to apply for any of the available funds, because there may not be another opportunity in the future.

At what time does the application deadline close on 01/31/2022

- The application deadline closes out at 11:59pm on 01/31/2022.

If we have different projects that qualify for a single category, should we submit individual applications for each project?

- OHA's intention is that you will only submit one application, this is to make the process easier. If there are different budgets for each project you will be acle to demonstrate this on one application, or you can submit one detailed budget for all of them. If you are wanting to do one of the projects with another CBO or partner, then it would be appropriate to submit more than one application.

How would we write our workplan to collectively write across three of these programs a workplan?

- As of now we need a general idea of what you want to do. If you're seeing overlap in some programs we definitely want to know that.

Please describe that in your application. OHA is not looking at full workplans yet as the amount of funding for CBO's in unknown at this time. if you feel like the questions in the application don't give you enough space or understand the way a question is being asked and you don't feel satisfied about how you can respond to capture all of your ideas and how it touches multiple programs, you can always attach a document and just put out your ideas the best you can. Anything that's attached to the applications will be reviewed. If you feel like you need to attach a document and do a workflow, feel free to do that because that will be reviewed. If we can see your vision that's ultimately the goal.

Questions about proposed projects and program areas

Is there any restriction to proposing work within a county versus a region of the state?

- Unless otherwise specified, there are no restrictions on proposing to work within a county versus a region of the state. Please propose activities that meet the needs of your organization's structure and/or service area.

If I want to propose activities/projects in multiple program areas (for example, one that addresses HIV testing among Latinx communities and one that addresses social isolation as a way to prevent commercial tobacco use by Latinx people):

- **Do I need to submit separate applications for each?** Even if you are applying for multiple projects and/or program areas, you only complete one application. You will see instructions for how to do this as you go through the application.

  If it is easier for you to fill out separate applications for each project, you are welcome to do that. Our intention is to make this easy for you, but this is a new process, and your questions and suggestions are very helpful. If you have questions, please see the contact information at the bottom of the page.

- **Do I need to answer the six questions separately for each?** You may propose multiple different projects in different program areas. If you do so, be sure to address each project and program area you are applying for under each of the six questions.

  Using the example above, for question 1, which populations do you intend to serve, you might write: "For both projects, we are serving the Latinx community. We have worked with them for X years and our relationship is X." For question 2, 6 describe your project, you might write: "For project 1 we will (describe project to increase HIV testing). For project 2, we will (describe project to address social isolation and prevent commercial tobacco use)."

- **Some of my answers to the six questions are the same for each project. Is it OK to say, in my response, that the answer is the same for each project?**

  Yes, if the answer is the same for each project you can state that, rather than inserting the same answer multiple times.

- **Do I need to submit a separate budget for each?**

  If you are proposing projects in multiple program areas, you may submit one combined budget or you may submit separate project budgets. You do not need to show how your budget(s) should be allocated across program areas. You propose the work you want to do; OHA will figure out the appropriate funding sources, based on available funds.

Can I apply for more than one program area?

- Yes, you can apply to receive funding for one or more of the seven program areas in the application.

What if I want to propose activities that aren't included in the eligible activities listed as examples?

- We strongly encourage applicants to propose those priority activities within each Program Area of Funding that authentically meets your community's needs.

- Applying is only the first step of the funding process. OHA may follow up with clarifying questions, or to assist applicants in articulating how the proposed activities meet funding priorities. Should a proposal not be awarded on this round of funding, OHA will keep proposals on file and

contact applicants should a more appropriate funding source become available during the biennium.

- The goal is to make space for applicants to propose those activities that the community has indicated are most needed and for OHA to work collaboratively to identify ways to support that work, rather than expecting organizations to mold or create proposed activities to fit the OHA criteria.

Would a project on vaccine education targeted towards youth engagement be an Adolescent and School Health or Communicable Disease Prevention project?

- We don't know if we can answer that question for you because we would say, "What kind of project do you want it to be?"

Can we apply for funds to work on policy development advocacy? How can our youth be more visible and raise their voices? Are there lines in the funding that wouldn't allow that?

- Yes. In particular, the Environmental Public Health and Commercial Tobacco Prevention funding areas include eligible activities related to policy development and advocacy. Applicants could not use their OHA budget to lobby.

What if one organization applies to multiple program areas for funding? Do we mark, and answer the application questions for, all applicable programs or only choose the one program area that best fits the organizations work?

- You will indicate on the application which program areas you want to apply for. The application is intended to be one place to apply for multiple funding opportunities. You should choose the program(s) that best fit your project idea(s).

Is it possible to be partially funded if we propose multiple projects (i.e., some projects can still get funded if others are turned down)?

- Yes. Specific programs will select which projects they want to fund. OHA reserves the right to negotiate budget and awards with selected organizations.

Can Grant funding be used to rent space for your project?

- Yes, some program areas will allow you to use funds to pay for space rental (for example, Commercial Tobacco Prevention and Environmental Public Health program areas that have eligible activities related to creating spaces for people to positively socialize strengthen social bonds and networks).

Can Grant funds be used for capital improvement projects?

- No, you cannot use grant funds for capital improvement projects.

The application says to propose other activities/projects if you do not see activities listed in program areas for funding that best align with community priorities. How does this work?

- OHA has funding for work on the specific public health issues listed in the Program Areas (for example, HIV, climate change, overdose, commercial tobacco prevention). OHA also wants CBOs to propose projects that best fit with community needs and priorities, so applicants are encouraged to submit an application describing projects that best serve community. OHA will determine whether currently available funding can be used for proposed activities. Specifically, there is flexible funding in this opportunity to address community health needs related to equity and the social determinants of health (for example, racism, colonialism, ableism, heterosexism, sexism).

If we are a Statewide Initiative and there is a question around counties served in the grant application and there's no option for "Statewide" is there a suggestion of how a CBO can reflect the programs footprint?

- OHA recommends selecting each county in which you have direct participation or individuals directly interacting with community. The application was created with the intentionality of representing direct work and connection in communities. If all counties are truly reached in this way, a CBO would be able to individually select each county.

If a national organization, which has a chapter in Oregon, is interested in applying for this grant, should this organization use the information of the national structure but the name and the address of the local chapter?

- An organization would need to have an establishment within Oregon. It is suggested that they use the information based out of their local chapter.

Are there any programs/funding that deal with caffeine addictions and the adverse effects it has on people with certain health conditions, such as high blood pressure?

- Unfortunately, there are no programs that are supporting that work now.

What program would safe housing access fit in best?

- The funds through the public health Division are not intended for housing. There's another division the Oregon Housing and Community Services, that manages housing resources. So, housing does not fall within the work that we are doing within public health right now.

What if we don't have the capacity to do a project that covers multiple programs?

- Minimally it would need to fit one of those programs but can be more than one. The only thing we are requiring is that your project touches one of these categories.

Questions about budget

Where do I find help with the budget worksheet?

- If you need help with the budget worksheet, please contact us at Community.PublicHealth@dhsoha.state.or.us. Please also attend the information sessions that will focus specifically on fiscal/budget

questions and concerns. These can be found on the website here: https://ohapublichealthfunding.org/en/help-and-faqs/.

Would the maximum funds requested be per request or per agency / organization?

- OHA did not set a specific floor or ceiling for awards for this Request for Grant Applications. This is partly because organizations may decide to apply together as a partnership. Overall, OHA has over $31 million in funds to distribute between February 2022 and June 2023, and applicants should request the amount of funding their organization needs to complete their proposed work plan. Please note that OHA may not fund all applications, or portions of applications, or be able to fulfill funding requests in full.

What are the minimum and maximum amounts of funding we can apply for?

- Some program areas specify award ranges while others do not. For example, you can apply for as little as $25,000 or as much as $750,000 for commercial tobacco prevention. Program areas without award ranges ask that you propose the amount that you need to do the proposed activities and the program will negotiate with you if the proposed budget needs to be adjusted. OHA would like you to identify what it will take to address the community priorities you have identified.

Why are the total funding amounts so different between program areas?

- Funds available are based on OHA's funding, which comes from different state and federal sources. For example, commercial tobacco prevention funds come from a new state tax, whereas opioid overdose funds come from a small grant to OHA from the Centers for Disease Control and Prevention.

If a CBO proposes multiple projects and/or projects in multiple program areas, does the CBO need to submit a separate budget for each?

- It is up to you. You may submit one combined budget, or you may submit separate project budgets. If you use one combined budget for

projects in multiple program areas, there is an area in the budget template for you to indicate how your budget will be allocated across the program areas. Alternatively, you can create additional tabs in the budget template and use one tab for each program area.

If a CBO applies for funding from multiple program areas, do we submit one budget or multiple budgets?

- The budget template - you can complete a single budget for the entirety of your application; request that you total amount of money being used for each program. You can copy and paste over additional tabs for your budget workbook for each of the programs you are applying to so it's up to you how you want to do it, and those are two different ways to distinguish applying for multiple streams of funding.

In the budget template, how and under which category would a CBO place the expense when applying for multiple programs?

- We suggest splitting this across the programs for which you are applying. You can decide the proportion to allocate to each funding source (60/30/10 or 33/33/34, etc.) depending on program effort in each area.

If organizations ask for too much funding will they be denied? Will OHA go back and suggest lowering the amount for a good project?

- OHA will negotiate budgets.

Are there limitations to how funds in this grant opportunity can be spent?

- Each program area is contributing funding to this grant opportunity from different sources. These funding sources have different requirements and limitations for how funds can be spent. Generally speaking, funds cannot be used for purchasing buildings, capital improvements and cannot be used to supplant (replace) existing grant funding. The funding limitations for each program area are below:
    - Environmental Public Health and Climate Change, Communicable Disease Prevention and/or Emergency

Preparedness: Funds <u>cannot</u> be used to reimburse for billable medical services. For projects focused on Climate Change specifically, funds <u>cannot</u> be used for research or clinical care except as allowed by law. Generally, recipients <u>cannot</u> use funds to purchase furniture or equipment Funds <u>cannot</u> be used for: publicity or propaganda purposes or lobbying. Recipients <u>can</u> use funds only for reasonable program purposes, including personnel, travel, supplies, and services.

- Adolescent and School Health: Funds <u>cannot</u> be used for a general scholarship fund, lobbying, research, direct reimbursement for clinical care. Funds <u>can</u> be used to support schools with culturally specific health education, resource navigation, outreach, and engagement related to COVID-19; support schools and school districts in assessment for COVID-19 related planning, communication, and response; and support schools with culturally specific outreach, engagement, resource navigation, community health worker support, behavioral health support, and other response and recovery services related to COVID-19. To support the eligible activities, funds can be used to hire and support FTE. This includes funding internships and fellowships.

- Commercial Tobacco Prevention: Budget must clearly tie to project goals to address root causes of commercial tobacco use and/or the direct impacts of tobacco use on the proposed population(s). Funds <u>cannot</u> be used for vehicle purchases; or Nicotine replacement therapy (NRT) or other cessation medication (please note that NRT is covered by the Oregon Health Plan, as well as most private insurance plans. Free NRT is also available through the Oregon Quit Line.)

- HIV and STD Prevention and Treatment: Funds are intended to be used for <u>new</u> partners rather than CBOs already receiving significant amount of HST funding.

- Overdose Prevention: Funding <u>cannot</u> be used to purchase naloxone, drug takebacks/disposal programs, or direct provision of substance use disorder treatment, but it can fund work to create trainings, culturally specific materials on these topics, or pathways to connect people to harm reduction services or substance use disorder treatment. Harm reduction and naloxone programs are funded through Save Lives Oregon (www.savelivesoregon.org and www.salvandovidasoregon.org) and other funding sources. This funding opportunity seeks to

address the root causes of substance use disorder and overdose, which could be anything that can strengthen community resilience. An example could be an intervention to help children stay in school or connected to positive recreational activities, or for parents or teachers to talk to kids about substance use. Other examples could be an arts or recreational activity for people in recovery or a focus group/listening session with people who use drugs to hear their needs, or tailored community information about timely topics such as fake prescription pills, "bad batches" of drugs in the community, or pathways to substance use disorder treatment. We are looking for proposals related to health education, outreach through peers or community health workers, and/or community needs assessment that support prevention and/or treatment.

- ScreenWise Program (Breast and Cervical Cancer Screening): Funds <u>can</u> be used for patients, community members, and/or community events involving breast and cervical cancer early detection and screening services, education, outreach, and barrier reduction. Patient navigator/Community Health Worker/Traditional Health Worker FTE may be covered but only for FTE related to grant activities. CDC federal funds for cancer treatment is <u>prohibited</u>.

In the "salary" section, is the intention that we list <u>all</u> staff members who will be directly involved in implementing the project? Currently, I am listing all the staff required and using the % of time/ FTE column to allocate how much of their overall time will be spent on this project specifically. Are we meant to ask for the entire project budget with this request to OHA?

- Yes, please include all staff members being paid through the requested funds in the "salary" section of the budget. Use the %/FTE column in the budget spreadsheet to indicate the proportion of staff time being covered by requested funds. If you are proposing projects for more than one program area, please use section 11 of the budget ("Totals by Program Area") to indicate how your total budget is allocated across the program areas. The "Total" in section 11 should match the "Totals" in section 10 of the budget. OHA asks that you request the budget needed to do the work you are proposing in the application. Whether your budget request includes funding for the entire project(s) or covers a portion of the

project with other funding sources making up the remainder, it is entirely up to you.

If we have matching funds to contribute to the project, would it be appropriate to include that information in the narrative section?

- Yes, it would be appropriate to include matching funds in the narrative, and please be as specific as you can.

If we are collaborating with another CBO or LPHA for a project, do we submit separate budgets (from our portion) or should the lead CBO send in the budget for the total project?

There needs to be one budget per applicant. Whoever is the lead applicant submitting the budget will list subcontracts for other organizations.

Are we allowed to pay cash stipends instead of gift cards?

- Yes, you can include cash stipends in the budget submission. Also, please be clear in your budget what the stipends are for. For example, stipends for volunteers, advisory group members, etc.

Can we use our organizational indirect rate even if it's not a federally approved indirect rate and is 10% is the indirect limit?

- Yes, you can use your organization's established indirect rate, and no, 10% is not the indirect limit.

Is there a match requirement for this grant?

- No, there is not a match requirement for this grant.

Would rental cost for public facing office space be allowed?

- Some organizations may have that included in their indirect rate. OHA wants to make sure that you are not double counting any rental or office space.

Will the funding be provided upfront or through reimbursement?

- Payments to grantees will be made in monthly 1/16th increments of your overall grant, so you would get those paid funds monthly and then you would be reconciling them quarterly in an expenditure report.

With monthly payments, what if we've got subcontracts that need a different reimbursement timeline?

- At the end of this process if your organization received a grant award you would know what the total is, that total amount gets divided by 16 and paid to your organization, you know that you will be getting that portion of the overall award and hopefully by knowing what's coming in the in your bank account monthly you'll be able to figure out how to pay your subcontractors. Those costs would roll up into your quarterly expenditure reports on the funds that you've been paid.

Is there a maximum salary limit? For Federal research, there is a maximum salary limit which will seem high for public health. It is 196K annual.

- If we see something that looks far outside of a range expected for compensation, OHA may address this directly with each selected grantee. This goes for anything included in budgets. You're submitting a proposal for funding, we'll look at all the applications we received and make recommendations on awards, and that may involve some back and forth between OHA and the grantees that are selected to come to a final budget. If we see something that looks really out of range, for what we would expect we'll talk to you about those individually.

Is there a maximum indirect rate that can be charged?

- No, organizations should use their established indirect rate and if they do not have one, they can utilize the 10% rate.

If we downloaded the template and it said 17 months, should we download the template and start fresh or manually change 17 to 16?

- You can manually change it to 16.

Can we do flat rate for specific items such as childcare and do percentage for other benefits such as retirement?

- Yes, the template works either way

Does that include workman's insurance under base rate?

- Workman's comp. is included in the percentage typically, but it depends on how your organization works.

If we purchase computers for our project will our organization keep the computers after the project?

- Yes, you will be able to keep them.

Would we total the telephone service fees times 16 in that section?

- Cost of phone service can be in indirect. Then times by 16

Does this grant have cap for the equipment cost?

- Yes. Anything over $5000 is considered a capital expense and is not allowed. Needs to explain why unusually expensive equipment is needed. This is why the narrative description is important.

Healthcare costs might be flat though right, since for some PT people they don't get benefits, and for others, they may not actually have opted in for coverage?

- Yes, this is correct.

If we do not pay salary but simple pay a contract fee for the time the worker involves in the project, should we report in the salary section the amount paid to the worker?

- Put it in the contracts section, would not need salary breakdown because that is in the contract with them.

We're hoping to contract with an external software/web developer as part of this project. Where would that cost fall?

- This would also fall within the contracts section.

Where would we put payroll taxes?

- Also, in contracts. Also, potentially in indirect costs, depending on organization's situation

What happens if a coalition applies with different benefits? Where to explain?

- Explain in comments section. The important part is to capture all of the costs that you need supported by us to do the work.

Regarding medical insurance, if the company is paying a share of the medical premium for an employee and the employee has a shared cost, which cost can be entered under fringe benefits?

- Only the company share, included in their salary costs, organizational costs come out of benefits. If not 1.0 FTE, attribute % to benefits as well.

Can we hire consultant from out of state?

- Yes, you can.

What about printed outreach materials? Would this be listed under "Other"?

- Yes, this would be under "Other".

For online program, where should the Zoom license fee be categorized?

- Yes. Think about subscriptions after the grant ends. Contracts are suggested.

In reference to private alternative schools, would CBO funding be an available resource to support equipment, salary, contracts?

- How do these connect with a project in the grant? As long as complies with the other requirements it will be considered.

Liability insurance in indirect rate, health insurance in benefits. Is this correct?

- Yes, this is correct.

Do you have a rubric for evaluation specifically around budget?

- Yes, but we can't share it with you. We are very interested in funding equitably in all communities in all parts of the state. We want to hear your new and innovative ideas.

If I already started on the original template, do I need to start over?

- No, as long as the template you are using works for you. If you are done, please don't re-do it.

Is this a federal or state grant?

- This grant is both a federal and a state grant depending on which program area you are applying for.

Can we add or include letters of support?

- Yes, you can attach letters of support to you application.

To clarify. If you like the project but can't fully fund it, you'll come back to us for a revised budget?

- Yes, and will also have to do another budget after receiving award decision. If we have questions we will ask you.

if we want to reserve meeting space for trainings, is that in the "other" expense category? Or a contract expense?

- You would want to put that in the "other" sections unless it is tied to a contract expense.

Do we do separate budget with similar pieces?

- If that is easiest for you, yes.

Will the different programs communicate with each other about funding decisions?

- Yes, to ensure will be distributing funds equitably across populations and geography.

Like the benefits there is an additional cost to have employees, outside of the salary amount. Employers taxes are SUI, FICA, locally Tri-met. since this is the cost associated with having employees it is not salary nor is it a benefit. My question is where is it reported on the budget template?

- This could be included in the indirect section of the template.

Are outdoor protected recreational facilities allowed for funding?

- We would need to know how this would fit into your grant proposal. Please also consider if it is a capital investment, as capital investments are not allowable.

Do we need to provide audited financial statements since part of it is federal funds?

- Not at this point. This will be a conversation once grants are being awarded.

Is there reporting requirement after the project?

- There will be reporting requirements during the project, and we are working on the details of what that will be.

We are applying for 1 project within the HIV & STD Prevention category and 2 projects in the Public Health Modernization funding including Environmental Public Health, Communicable Disease Prevention, and Emergency Preparedness. Out of those 2 projects in the same category, one is focused on Environmental and the other focused on Emergency Preparedness. Since they are completely different projects based out of two of our programs, I'm wondering how best to show that on the budget tab for Public Health Modernization?

- OHA encourages however the applicant finds it easiest to clearly convey the information. The MULTIPLE-PROGRAM-AREA template was constructed to roll up to the summary tab by program area; it was not built with capability to breakout multiple projects within a program area. To show the breakdown by project, there are two options. Option #1: Use the template as intended and submit backup showing the breakdown by project. Option #2: Alter the spreadsheet to show up to 7 different projects. This can be done by editing the naming conventions as follows: 1) Update your individual program area fields (cell D10) to reflect the program area / project name e.g. "EPH, Comm Dis, Emergency - EPH Project #1" 2) Update the Tab Name accordingly, e.g. "EPH Project #1" 3) Update the Summary Tab Program Area (cells B12:G12) with the same program area / project name used on the individual tab e.g. "EPH, Comm Dis, Emergency - EPH Project #1" (hint: you can tell which tab the Program Area column is linked to by looking at the formula in the blue cell (rows 13:21)

Some of our employees are part time, and I'm not sure if I am correctly showing that in the worksheet. For example, if an employee works half time, making $20,000, should the worksheet list $20,000 as their full annual salary, or $40,000?

- Show the full annual salary and account for their part-time percentage in the "% of time (FTE)" column. E.g., if the employee's full annual salary is $40,000 but they are only working half-time, input $40,000 in the "salary" column and 50% in the "% of time" column.

If the person works for our organization half time and makes $20,000/year, but we are only asking for 60% of their salary from OHA, how would we reflect this in the application? (In this case, we would only be requesting $12,000 - 60% of their halftime salary of $20,000 - from OHA).

- Below is an example as it relates to the situation outlined. It shows it two different ways; Position 1 would be the estimate for the whole grant period, and Position 2 shows just the 12 months to align with the situation as outlined.

-

Position #	Title of Position	Salary (Full, annual base salary amount without fringe benefits)	% of time (FTE)	# of months requested	Total Salary
1	Person for 16 months	$20,000	60.00%	16	16,000.00
2	Person for 12 months	$20,000	60.00%	12	12,000.00

Does "Total Salary" mean salary + fringe? Or salary without the fringe?

- Salary without fringe.

Does "Base" mean Salary without the fringe? If not, please clarify. What does the "%" column refer to?

- The Base and % columns both relate to fringe benefits. Clarification from instructions: Use either Base or % depending on how our organization calculates fringe benefit costs. An example of a Base benefit calculation would be a flat rate Health Insurance cost paid by the organization. If utilizing the Base field, fill in as an amount. An example of % benefit calculations would be a percentage that results from dividing the cost of an employee's fringe benefits by the wages paid to the employee for the hours actually worked. For example, if your organization estimate paying 30% of an employee's salary in fringe benefit costs, you would input 30%. If utilizing %, fill in as a percentage.

Are Independent Contractors considered partners? Can we add a partner after receiving the grant?

- Independent contracts would be considered "Subcontractors" and should go in section (7) Contracts. Include best estimate of the costs of contractors. If you know you will require contracted services but don't have a contractor identifies at this time, that is okay. Include your best estimate e.g., "Contract to provide_____services – contractor TBD; estimated cost $4,000.00".

Is it necessary to have a payroll system established, to cover employee salaries (full or part time)? Example: Salary for executive director, Resource navigator, etc.

- It is agreed that it's necessary to have a payroll system established based on what you want your budget to be. If they need funds to support payroll services or a payroll system for the purposes of this funding, they should include it in their budget. The cost should likely be in the (7) Contracts section (e.g., contract to outsource payroll services or contract for system utilization and license agreement. Payroll systems will also be helpful to organizations that may be funded for multiple program areas, so they can have employees code their time to each program area.

Questions about selection and award

When do you expect to notify applicants of your decision?

- The estimated award date is March 1, 2022.

What is the funding period?

- The funding period is from receipt of the grant award (estimated as March 1, 2022) through June 30, 2023.

What if we apply and receive funding but make a mistake in projecting our program budget?

- You would be able to resubmit a budget. OHA would then work with you based on available funding.

Will preference be given to new projects or will you consider existing projects that have a solid track record for outcomes?

- We are excited to receive applications for new projects and from organizations OHA has not yet funded, but preference will not necessarily be given to new projects over existing work, it depends on the proposal. OHA is open to all applications and we want everyone to apply.

Who will be reviewing the applications?

- Each program will review applications for their respective funding area and program review teams may include a combination of internal program and external reviewers.

How much support is available for budget development? Is there one-on-one support?

- To ensure an equitable and fair application process, OHA cannot provide one-on-one guidance for budget development. However, there are several information sessions focused on fiscal/budget in January, which can be found on the application website here: https://ohapublichealthfunding.org/en/help-and-faqs/. We encourage applicants to come to these sessions with any questions about budget development.

When will we know the results of the application process (who is being awarded)? It will be a short timeframe to complete funded activities by June.

- To reiterate, the end date for the funding period if June **2023**.

- We are estimating that award notices will be provided by March 1, 2022. However, the exact date will depend on how many applications OHA receives.

Are funding proposals assessed and awarded on a rolling basis or after January 31, 2022?

- Applications will be reviewed after the submission window closes on January 31, but awardees will be notified at the same time in early March. We will look at all applications together at one time and try to award as much of the funding as we can to give grantees as much time as possible to implement their projects. If OHA does not award all funds in every program area, we may consider extending the application period.

Is there a strategy to ensure funding is going to be distributed equitably between urban and rural communities?

- Yes, we have internal/external reviewers to ensure awards are equitably distributed.

If we apply for funding in more than one program area, is it possible that we may be granted one category of funding but not another?

- If you apply for funding in more than one program area, it is possible that you may be awarded in some of the areas and not in others. OHA will notify you of award results and negotiate a scope of work and budget for the final grant award.

What do you envision as the average grant range?

- Different programs have different amounts of funding. For commercial tobacco prevention, the recommended funding range is $25,000 to $750,000. OHA looks forward to seeing what activities are proposed. It is a new funding opportunity so there is not a past funding average to provide.

Are grants only 100% funded or is partial funding possible?

- When OHA funds a grant, we would be looking for you to complete the work that you proposed to do in your narrative or work plan. It is unclear if you are meaning that this funding would complement another funding source, so further discussion is needed.

Are these one-time funds?

- We hope not. However, we are limited to our funding timelines. We are continually working on creating sustainable funding opportunities for community.

Are there carve out percentages based on counties or regions? For example, is there a set amount of funds carved out for Multnomah County? Lane County?

- No, there are not set carve outs based on counties or regions. However, OHA will consider the equitable distribution of these resources, including, but not limited to, considerations of geography/service area and priority populations served.

If we are new and we work by projects, would there be any obstacles for payments within the development of these projects and the payment of salaries?

- OHA does not anticipate any obstacles to receiving awarded funds and paying salaries. If your proposal is selected for award, you will receive all funds specified in your grant agreement in monthly increments and can begin to pay your salaries and meet your project goals.

Do all funded activities for all the programs need to be completed by the end of the grant period?

- Yes, all of the funded activities would need to be completed by the end of the grant period on June 30th, 2023.

Will awardees need to formally request to change how awarded funds are spent? For example, if a CBO's awarded grant budget requests pay for two FTE (full time equivalents) at $40k each, but program personnel at a site changes and the CBO ends up using the funds to pay 3 PTE (part time equivalents), will they need to request a change before doing so?

- In this scenario, if the staff are being used for the same program, those budget changes are expected and would be permitted. However, line items cannot move from one program to another program and change the total award and budget for each program area.

How and who makes up the selection committee?

- There will be internal reviewers from the program areas and external reviewers - outside of OHA. We have no preferences it can be a mixture of all.

Questions about reporting

What are reporting requirements can grantees expect?

- OHA anticipates budget reporting quarterly and progress reporting twice per calendar year. In addition, most program areas would like to work with grantees to co-develop measures of success and an evaluation plan that is meaningful to organizations and the communities they serve.

Will reporting depend on the program?

- There will be quarterly activity reports; these reports will be finalized and share once award notifications are sent out. Some CBOs will co-develop measures of success and evaluation plans with the programs providing funding. Programs will make an effort to coordinate and streamline reporting and evaluation activities to lower the burden on funded CBOs.

What will financial reporting requirements look like, specifically? For example, will awardees be required to report on how each dollar of the award was spent, and provide receipts, etc.?

- Yes, awardees would need to report how the funding was spent though receipts, timesheets, etc. Grantees will need to complete quarterly expenditure reports and will need to retain documentation for audit purposes. Please attend out Budget webinar session on 01/21/2022 for more information: https://ohapublichealthfunding.org/en/help-and-faqs/.

If awarded a grant, will this be lump sum dispersed or reimbursed? Also, it looks like quarterly finance and progress reports will be expected. Anything note-worthy to be said about those reporting requirements?

- OHA will pay grantees in monthly 1/16th disbursements of your total grant award. Quarterly expenditure reports will be required of grantees. In regard to your last question about reporting requirements, and there possibly will be some programs that are going to have some specific reporting requirements that they need. OHA will work on these progress reporting requirements with grantees.

Will each program area have separate reporting requirements? For example, if a project qualified for funding from multiple programs, would there be multiple reporting requirements?

- Yes, the different programs will have different reporting requirements and you would need to report to each one separately. This is due to the funding coming from different areas and being State and Federally based. OHA is currently working on an evaluation process to streamline and simplify the process.

Is there reporting requirement after the project?

- There is a reporting requirement during the project, and we are working on the details of this.

Program-Specific Questions

Communicable Disease Prevention:

- **What is the average size for Communicable Disease Prevention?**
  There is no specific budget range listed for the Communicable Disease

Prevention funding area. Please propose what your organization/partnership of organization's needs.

- **From the website, it would appear that the acute and communicable disease work must be related to climate change. Is that correct, or is it standalone?** Acute and communicable disease and environmental health/climate change share the same pot of funding. The projects can be related, but don't have to be. You can submit a standalone acute and communicable disease project if you'd like!

Adolescent and School Health:

- **Is a request for funding to provide behavioral health services in high schools within the scope of this funding opportunity?** Yes! Behavioral health staffing capacity in high schools would fall under the RFGA scope.

- **If so, should the entirety of our proposal be a request for funding under the single area of "Adolescent and School" programs?** If your services strictly fall within this scope, yes. If you believe that the other programs' funding streams might meet your program's needs, please apply for that funding as well.

- **Your website states that service in schools "must include some elements of COVID-19 recovery." Would this requirement be fulfilled by counseling/therapy for behavioral health issues that adolescents may be experiencing related to stress, isolation, anxiety, depression etc. related to the Covid-19 pandemic?** Yes – absolutely!

- **Can the school funding be used for early childhood (ages 0-5)?** Unfortunately, no, we are looking to fund work with the school-aged population. The funding intent is to support the K-12 education setting.

- **How much funding does Adolescent Health have to distribute?** $2 million with average grant size $150,000.

- **What is the range of funding that can be requested for Adolescent and School Health?** We have not put a maximum, but the average grant size for the time period is around $150,000.

- **Does a staff person hired under the Adolescent & School Health category have to work full-time in a school, or can they work both in and out of schools to support staff?** The person hired with this funding would need to be in school at some time but not full time. They could work both in and out of schools to support youth and staff in the

school community, but there would need to be some presence in the school.

- **Some of our program mentors work with children in the schools but are not paid by the schools. Is our program still eligible for the adolescent and school health funding?** Yes, the program folks who work with you don't need to be employed by the school, but we ask that there is an active partnership with the school.

- **It looks like there is flexibility with what outcomes look like, but can you provide some guidance as to what you would like to see? Such as # of youth served, % that reach a certain outcome, etc.** We're looking for number of youths served, especially in BIPOC communities disproportionately affected by COVID.

- **How you define "COVID-19 recovery" for Adolescent and School Health funding?** We are defining this very broadly. It could be anything from youth engagement to culturally specific community health work. It's really supporting youth in schools as they transition back, during the pandemic and beyond, and creating the capacity to support youth health and wellness as we come through this time.

- **If we enable schools to expand their capacity to support more students, are we eligible to apply for Adolescent and School Health funding?** If your organization is providing services in schools, expanding capacity would be eligible.

- **Are out-of-school programs eligible?** Out-of-school programs affiliated with a school are eligible.

- **Are CBOs that partner with schools eligible for Adolescent and School Health funding?** Yes, an after-school program that is a CBO may be eligible if they also have an affiliation with the schools. Funding is for K-12 and for public and for public charter schools. **So, the school district would be the recipient?** No, the CBO would receive the funds as long as they can show that they are affiliated with a school.

- **We have five separate, very different schools serving different groups. Can each one of our schools apply for funding or does it need to be our organization as a whole?** It is preferable that it is one application covering the 5 schools in question.

- **Can a CBO hire a contractor (e.g., Mental Health Professional, tutor, advocate) to provide culturally specific services to students in school-based programs, or do they need to hire staff personnel?** Contactors are allowed within this funding.

- **If a CBO doesn't have an affiliation with schools, is it eligible for Adolescent and School Health for conducting summer camp activities? In other words, does OHA only provide the Adolescent and School Health fund to schools and school districts?** It would not be eligible for just running a summer camp without any partnership or agreement with a school. CBOs should apply if they have some active relationship with a school(s). CBOs do not have to be a school or school district to receive the funding-so if the services are meant to enhance school-based capacity, there would need to be evidence that the summer camp is partnering with a school to provide summertime activity for the youth they serve.

- **If an agency is electing to pay hazard pay to support staff at high risks associated with COVID-19 and help staff achieve a livable wage and they are providing resources to adolescents in schools, could the CBO apply for an allotment of funding for this hazard pay? What would be the best way to present this on the budget?** Yes, a CBO would be able to apply for Adolescent and School Health funding. The CBO would need to highlight what schools they have or will have partnerships within the application.

- **Would the Adolescent and School health funding include youth in or releasing from incarceration/ detention facilities?** Serving folks who are transitioning out of the institutional setting, would be an eligible for eligible use of the funds, and providing staff capacity to provide those trends and support, especially into a Covid 19 context that that would be an eligible population as they transition back to school.

- **Are the grants only COVID focused this year, or can they be prevention based as stated on the grant like improving wellness/mental health?** You would need to frame back to COVID-19 recovery, but recovery is broad for many communities because the impacts are broad. So, for your example for Mental Health - we know that COVID-19 has increase Mental Health needs -- so asking for Mental Health capacity would be eligible in that context. You would need to document that in your application.

- **We are working with children with disabilities that have been negatively impacted by COVID isolation. We are looking at providing physical activities in built environments for children with disabilities to increase school-based outcomes. Do the activities need to take place in the school?** They don't necessarily need to take

place in a school, especially given COVID restrictions and isolation. We would ask that you have some partnership with a school so in your application talking about any specific partnerships you have with specific schools and how that partnership works would be welcome.

Environmental Public Health:

- **Who is the Community Engagement Coordinator for Environmental Public Health and Climate and Health?** If you have specific questions, we do ask you email us at Community.PublicHealth@dhsoha.state.or.us

- **What is the maximum amount we can apply for?** The Oregon Legislature provided a total of about $8.9 million for three types of investments: communicable disease prevention, emergency preparedness and response, and environmental public health with a priority on climate and health. OHA has no predetermined amount for each of these categories. Grant awards will depend on the number and type of applications we receive and the amount of support CBOs request. We welcome proposals at all scales – from small projects to create a mural or host a workshop, to funding staff to develop a climate justice program!

- **What is the timeframe for the projects?** The same as the overall funding opportunity, which is March 1, 2022 through June 30, 2023.

- **How many projects can we apply for?** As many as you think you can do and that your community needs and will benefit from.

- **What is the average grant size for Environmental Public Health?** There is no specific budget range listed for the Environmental Public Health funding area. Please propose what your organization/partnership of organization's needs.

- **Can Climate and Health funding be used for air conditioning, HVAC, and air filtration?** OHA will consider funding requests for projects to keep high risk people safe in their homes from excessive heat and poor indoor air quality (such as due to wildfire smoke). However, in regard to air conditioners, OHA has become aware that there may be legal barriers, such as landlords prohibiting certain types of units, and technical and safety concerns related to electrical capacity of a residence or apartment. CBOs that do not have experience with such issues, but serve people who could use this help, may want to partner with CBOs that have experience with rehabilitating housing. Also, the 2021 Oregon Legislature approved funding for air filtration

devices for people with low incomes who are at high risk from health impacts from wildfire smoke, through OHA's Medicaid office, and we understand there will be a legislative proposal in the upcoming 2022 legislative session to fund portable air conditioners in the short term, as well as installation of heat pumps (which also provide cooling) in the longer term. CBOs could consider proposing projects to prepare for these opportunities, for example funding a staff person to carry out a project that identifies people at risk and needed solutions depending on each person's circumstances. OHA will update this post about how to access the residential air filtration program when it is available!

- **How much funding is available for Climate and Health work?** The Oregon Legislature provided a total of about $8.9 million for three types of investments: communicable disease prevention, emergency preparedness and response, and environmental public health with a priority on climate and health. OHA has no predetermined amount for each of these categories. Grant awards will depend on the number and type of applications we receive and the amount of support CBOs request. We welcome proposals at all scales – from small projects to create a mural or host a workshop, to funding staff to develop a climate justice program!

- **Can funds reimburse past expenditures that would fall under the environmental health and disaster response areas?** Funds will not be able to reimburse past expenditures.

- **What does it mean in eligible activities in Environmental Public Health section d where it states: Identify community priorities for local public health plans that: * Prepare for climate migration (for example, by developing affordable housing)** The public health modernization funding is not available to pay for affordable housing – that bullet needs to be read in conjunction with the overarching action, which is "Identify community priorities for local public health plans" – funding for activities that get communities to the decision making tables when local health departments are identifying priorities/strategies/actions in their planning and decision making.

- **Emergency Preparedness has 8.6 million dollars. Our organization is concerned with there not being a cap. if we ask for an amount we may not get granted if there is an overwhelming number of applicants. Will applicants face a risk of not being awarded if the requested amount exceeds available funds?** Potentially, but it will be up to OHA to determine how to disperse funds. Ask for what you need, and we will be selecting partners based on those applications. We hope

this is not the end of funding. Part of our work will be to show that this a great idea, and that the legislature should give more money.

- **Would a project that supports high school students assisting with stream restoration in a low-income rural region qualify as "climate health"?** Yes, that would quality

Commercial Tobacco Prevention:

- **Please define "commercial" vs. tobacco use?** Commercial tobacco refers to tobacco products that are sold in the retail environment. It does not refer to the 'traditional' or ceremonial use of tobacco that is used by many Native American communities.

- **Does this include commercial cannabis use?** No, this funding is only available to address commercial tobacco prevention. However, any smoke-free policy work will also prevent health harms from marijuana smoke.

- **Can we use funds to also do preventative work on self-made tobacco usage? There is a tobacco that COFA Citizens use that is very harmful to their gums.** Yes, OHA encourages applications centering strategies to reduce harmful impacts of all tobacco products. This could include culturally relevant strategies to reduce oral cancers and gum disease stemming from tobacco use and the use of betel nuts (Areca nuts) as part of promotions to encourage people to quit using commercial tobacco. If interested in pursuing these activities, OHA requires applicants to incorporate the efforts into a broader commercial tobacco prevention strategy as outlined in the RFGA.

- **We envision a communal space to benefit our underserved community. When we apply for the funding, should we consider renting a bigger space for the duration of the funding or purchasing a space with the funds?** If this is a need for your work, factoring in space needs would be worth considering. You should budget your best estimate on rent. We cannot purchase buildings with these funds, and we would say that generally CBOs would need prior approval for anything like purchasing a vehicle, major building renovations, etc. because the answer may differ based on funding source. You may also consider applying for Environmental Public Health funding to support this work since activities that "build social resilience by strengthening social bonds and networks among community members…" are eligible for funding consideration.

- **Where does the funding from OHA's Commercial Tobacco Prevention program come from?** Commercial tobacco funding is administered by the Health Promotion and Chronic Disease Prevention section of the Oregon Public Health Division. The $20 million allocated for this CBO funding opportunity comes from a recent increase to Oregon's tobacco tax that began in January 1, 2021. As funding is focused on commercial tobacco use only as a major contributor of chronic disease, every county health department in Oregon is funded to work on tobacco prevention. County Health departments can't apply directly for this funding opportunity and can be a member of an applicant's cross section partner. More information on eligibility and the list of county tobacco prevention programs is as follows: https://ohapublichealthfunding.org/en/commercial-tobacco-prevention/

- **Anyone in Clackamas County interested in a project focused on tobacco or opioid/overdose prevention work and wanting to collaborate with the Local Public Health Department, feel free to reach out:** Katie Knutsen at kknutsen@clackamas.us

- **What can the tobacco prevention money be used for? Do you have some examples?** Eligible activities for commercial tobacco prevention funding range from initiatives that directly address use of commercial tobacco to initiatives that address structural racism, systemic neglect, discrimination, and an overall lack of community investment. Examples of initiatives to directly address use of commercial tobacco include enhancing support for and access to culturally appropriate commercial tobacco cessation resources or sharing information with community members about how they have been targeted by the commercial tobacco industry and what they can do about it. Examples of initiatives to address systemic neglect and lack of community investment include community-led initiatives that build power and ability to address inequities that might lead to commercial tobacco use (for example, food insecurity, isolation and lack of mental health support, lack of safe housing, etc.) or development of community skills in advocacy for policy change. Please refer to the Commercial Tobacco Prevention page of the funding opportunity website for more examples of eligible activities: https://ohapublichealthfunding.org/en/commercial-tobacco-prevention/.

- **For tobacco prevention, when reviewing applications, will the adolescent community also be seen as a priority regarding commercial tobacco use cessation?** Absolutely, we certainly consider adolescents a priority population for commercial tobacco prevention. We still ask that project proposals focused on adolescents

demonstrate a lead with race approach and/or the clear application of a racial equity lens.

- **Is there an average award amount expected for the tobacco programs?** We do not have an average award amount in mind, because we hope you tell us how much funding you need to do the proposed work. We did include a recommended funding range between $25,000 to $750,000 to show that we expect proposals that focus on capacity building and may require smaller funding amounts as well as larger scale projects focused on implementing community programs/culturally specific interventions.

Health Security, Preparedness and Response:

- **What is the average grant size for Emergency Preparedness funding?** There is no specific budget range listed for the Emergency Preparedness funding area. Please propose what your organization/partnership of organization's needs.

- **Would planning and capacity building activities for suicide postvention (a public health response to suicide deaths in a community) be considered for Health Security, Preparedness and Response funding?** Suicide postvention might fall under the emergency preparedness category if it is related to suicide postvention related to community disaster, not general suicide postvention.

- **Can a project intended to help Southern Oregon continue to rebuild after the 2020 wildfires apply for funding under the Health Security, Preparedness and Response program, or is that funding only for future disaster readiness and response?** Yes, you can apply for this funding to support recovery from the 2020 wildfires. Recovery is part of the defined preparedness capabilities.

HIV and STD Prevention and Treatment:

- **We are interested in work on TB (tuberculosis), but we didn't hear mention of it during the information session.** We are not funding TB currently. These dollars are available through the End HIV program so TB funding is not available currently. TB-related proposals can be included under Communicable Disease.

- **Can this funding be used for rapid home HIV and Hepatitis C tests?**
We need to double check that. Just requesting money for tests alone
would probably be insufficient, but there would be a way to provide tests,
whether OHA could fund the tests through this grant, or we could help
you look for other resources for testing to go along with maybe an
education or outreach piece.

- **Can the funds be used to purchase supplies like rapid HIV tests,
rapid HCV tests, condoms, and/or lube?** Proposals that support rapid
testing and condom/lube distribution as part of broader health education
and outreach projects are encouraged and funding for supplies may be
allowable in certain cases. In general, however, we encourage grantees
to leverage existing community resources through partnerships with
LPHAs or CBOs that already receive test kits and supplies from OHA. In
addition, organizations that wish to do testing must have a CLIA waiver
in place; this allows having the oversight of a physician. If you do not
have a CLIA waiver, but are interested in offering testing, please
consider partnering with a local organization that already has a CLIA
waiver in place.

- **Can you clarify the difference in priorities between the
communicable disease prevention funding area and the HIV/STD
area? Are STDs not considered communicable diseases by the
OHA for the former area? Also, would COVID programs be
considered for this funding area?** STD's are considered a
communicable disease, but we are housed in a section that is focused
on HIV, STI's and TB. COVID programs would be considered for this
funding area. It would just need to include addressing STD or HIV
screening, etc.
- **For the HIV/STD Prevention and Treatment, is it ok to submit an
ideal program with activities, goals, and objectives even though the
budget will be way out of proportion for the amount allocated or is
that something the program wouldn't even consider given the
competitive nature of the project?** It will make a difference whether
you mean that your proposed budget is greater than the total $225K or
the greater than the average award amount we mentioned. Regardless,
the HIV/STD program like the idea of the CBO proposing their ideal
goals & objectives and a matching budget. If it's way outside of the total
funding allocation ($225K), it would be most useful for you to explain
that the work you want us to fund would be part of a larger ideal program
and to suggest to us what their priorities for our funding would be & how
they might achieve accessing funding for the other parts.   If you are just
saying that your proposal exceeds what was listed as a typical amount,
we say go for it! Depending on the pool amount higher proposals may

be negotiated.   For clarification as well, we are only funding the two activities that we listed in the RFP: outreach & education and community-led data collection. We are not funding direct service, so if that's part of their ideal program, we won't be able to fund that portion through this mechanism.

Overdose Prevention:

- **Can funds be used for stocking AED boxes with emergency Naloxone?** Funding cannot be used to purchase naloxone, but if you are working to connect people to that or similar resources, that would be acceptable. Harm reduction and naloxone programs are funded through other sources. This is a request for projects that address root causes. We recognize community need and have many limitations with our funding streams. I'm sorry we can't meet this specific community need.

- **Since you cannot purchase Narcan or naloxone with Overdose Prevention funds, can you provide an example of an activity that would be eligible for funding?** We want to address the root causes of the need to self-medicate so that could be anything that can strengthen community resilience. It's a very upstream approach. This funding is about addressing the root causes. An activity example could look like some kind of intervention to help children stay in school or for parents or teachers to talk to kids about substance use. Or it could look like some kind of recreational activity for people in recovery. Or some kind of strengthened community intervention. We're looking for creativity here.

- **Is the funding focused on substance abuse prevention given the examples you've provided are based on abstinence?** We're very supportive of creating pathways to medication of opioid use disorder or other work. It's definitely not abstinence based, it's more about increasing community resilience during a tough time. We are looking for proposals related to health education and outreach and/or community needs assessment. Health education in support of testing, prevention and/or treatment would be great. Outreach through peers or community health workers. Focus groups/listening sessions with people to hear their needs. Get creative! People who use drugs are a priority population.

- **Would an activity to facilitate folks moving from street drugs to MAP therapy be eligible for funding?** Sure, that would be a great idea.

- **Since these funds are administered by the Injury and Violence Prevention Program, would domestic violence prevention projects be eligible for funding?** The reason injury and violence prevention are listed is because overdose is an injury according to CDC categorization and is why our program has overdose prevention funding from CDC and SAMHSA. Domestic violence would not count under this program area.

- **Is available funding for Overdose Prevention funding $140,000 total, or is that the maximum amount of the grant award?** At this time, it is the total and we are actively looking for more funds to add to this.

- **For clarification, the overdose prevention funding cannot be spent on harm reduction supplies.** Correct, funds can be used to connect people to those resources or train people on how to access those harm reduction resources.

- **What is the funding range for that area?** $20-$50K and open to smaller or larger projects.

- **Anyone in Clackamas County interested in a project focused on tobacco or opioid/overdose prevention work and wanting to collaborate with the Local Public Health Dept, feel free to reach out to** Katie Knutsen at kknutsen@clackamas.us

ScreenWise:

- **Is ScreenWise exploring the physical barriers for people with disabilities at health facilities?** OHA would support work around accessibility/barrier reduction associated with breast and cervical cancer screenings. The connection to supporting people with disabilities can be made within the grant application.

- **Must we be in the ScreenWise program in order to receive the funding for our project from ScreenWise?** Your organization does not have to be a ScreenWise enrolling provider to apply for funding.

- **ScreenWise, what is the scope of your funding, what will the studies be, Mammography, Pap tests, Genetic background?** The program currently has a network of more than 200 providers that offer these services at no cost to people who do not have health insurance, or who have insurance but cannot access these services due to income, or perhaps have personal insurance where the deductible it is very high, or the cost of the visit is a barrier. The program already exists. Our goal with these funds is not for the community to pay for these services and /

or studies. The goal is for agencies or communities to help us navigate patients to receive services. For example, the services and money will not be used to pay for the mammogram, or the pap smear. We pay for these services directly to the provider. The funds would be used, for example, if a patient needs a Pap test, the idea is to help her with transportation to the place where the study needs to be carried out, such as: purchase of public transport tickets, uber, taxi, any transport is valid. It can also be used to pay for food, care for the elderly, or minors, hire interpreters and pay the necessary staff.

- **ScreenWise, does this program include raising awareness in the community in the prevention of these diseases? Do population statistics to find out who is at risk?** Yes, if the funds can be used for surveys, education materials, brochures, banners, community education.

Other Questions

Does this funding support expand access to health care coverage?

- Medicaid enrollment is not work of the Public Health Division. Other OHA Divisions lead work on health care coverage and would be the best to connect with around Medicaid enrollment.

Are there funds available for both primary and secondary prevention?

- Yes, most areas of funding are interested in applications that focus on both primary and secondary prevention. For example, both primary and secondary prevention initiatives are encouraged and acceptable for Commercial Tobacco Prevention funding. Upstream prevention work including community policy work to address root causes falls under primary prevention and is strongly encouraged. Initiatives that support people with culturally responsive resources to quit using tobacco is considered secondary prevention and is also acceptable and encouraged. Communicable Disease Prevention is also interested in funding primary prevention activities like promoting social distancing or vaccination, as well as secondary prevention activities like supporting response and rapid identification of positive cases.

A one-year funding period is short for new relationships, infrastructure, and work. Has there been any discussion about longer funding cycles?

- Yes! However, we are limited to our funding timelines. We are continually working on creating sustainable funding opportunities for community.

Will there be copies of the slides available? When can we have the recording for this presentation?

- Yes, slides and information session recordings are located here on the application website: https://ohapublichealthfunding.org/en/help-and-faqs/. Recordings of each information session will be posted to the website within 24-48 hours.

Are there grants for COVID-19 risk assessment and mitigation?

- Other than funding from Adolescent and School Health, this funding opportunity is not directly related to COVID response and recovery.

If the majority of the $31M isn't intended for COVID-19 related projects (excepting the Adolescent and Schools program), is there another funding opportunity within OHA that is dealing with COVID-19 funding opportunities? If so, which one?

- Yes, COVID-related work has been funded since 2020 through a few different sources so this funding is designed to go beyond those resources for other public health activities.

Smaller nonprofits without development directors have less capacity to apply for this funding. Will there be one-on-one support to apply if needed?

- For this specific funding opportunity, we have a number of budget planning sessions. Applicants can attend any of these information sessions, which can be found here on the application website: https://ohapublichealthfunding.org/en/help-and-faqs/. CBOs can attend these fiscal/budget-focused information session and ask questions and troubleshoot. OHA needs to ensure an equitable and fair application process, so information sessions and other supports need to be open to

everyone. We will also record these budget-focused sessions post them to the application website.

Will training be provided to funded organizations?

- We are interested to know what kind of training funded organizations will want, so this needs further discussion. Each program will also have training opportunities once CBOs are selected for grant awards. We are committed to providing you all of the information and resources you need to serve your communities and implement these projects**.**

How will the work that CBOs are doing be connected to Local Public Health Authority (LPHA) work in these areas?

- For commercial tobacco, every county health department in Oregon is funded to work on tobacco prevention. County health departments can't apply directly for this funding opportunity but can be a member of an applicant's cross-sector partners.

- For Climate and Health, Communicable Disease and Emergency Preparedness, we encourage you to work it into your project plan and collaborate with your LPHA. We're also providing funding to LPHAs and encourage collaborating with CBOs.

- The application website also includes a contact list for Local Public Health Authority (LPHA) staff in each area of the state (located in the "Program Areas for Funding" section of the website home page).

If I come up with questions related to specific program areas, were today's speakers the best point of contact?

- We have a website, and you can contact Community.PublicHealth@dhsoha.state.or.us. Your question will be updated in the FAQs on our website and OregonBuys every Friday.

Can this funding be used for capital projects to increase access to healthcare in rural area for Spanish speaking population?

- We cannot fund capital projects, but we could fund staffing for specific positions. Please review eligible activities for each program area on the application website: https://ohapublichealthfunding.org/en/.

Can we apply for funding to help undocumented adults get Oregon Health Plan (OHP) coverage? If not, will there be a separate RFGA to support this work?

- Medicaid enrollment is not work of the Public Health Division. OHA's Community Partner Outreach Program (CPOP) leads this work and would be the best to connect with around Medicaid enrollment.

Can these funds be used in partnership with our local Tribes?

- They can partner, and Tribes also have resources for some of these areas.

How do you envision CBOs partnering with Local Public Health Authorities on these applications and in this work?

- We hope that CBOs will think about local public health authorities as partners in this work. CBOs who are interested in partnering with LPHAs can refer to the contact list on the funding application website. The link to download the contact list is located on the website home page under the blue box labeled "Program Areas".

In the presentation it was mentioned opportunity for technical assistance. What technical support can applicants expect?

- OHA plans to have a contract with an external consultant to provide funded CBOs with technical assistance related to human resources, fiscal/budgets, reporting, etc. This could be similar to OHA's current contract with the Non-Profit Association of Oregon which provides budget-related TA webinars every Friday ("Fiscal Friday"). In addition, program areas will provide training and technical assistance for the specific activities they are funding. The OHA Community Engagement Team will also provide support. In addition, more training and technical assistance resources will be provided as need is identified by community.

Can you explain the difference in the sessions that you offer starting in January? The website says that some of the information sessions on Fridays in January will have a "budget focus". What does this mean?

- All of the virtual information sessions will have the same format and content. The only difference is the questions asked and answered in the questions and answer time at the end of each session. In addition, there will be four information sessions in January (two in English and two in Spanish) that focus on fiscal/budget information and questions. During these budget-focused sessions, OHA will walk through the budget template and make OHA fiscal staff available for questions specific to budgets/fiscal. Similar to the regular information sessions, questions asked and answered in these budget sessions will be included in the Frequently Asked Questions (FAQ) document and posted to the website.

Is this a reimbursement grant?

- No, this is not a reimbursement grant.

Is there a list of contact information of everyone facilitating the meeting? Do you have contact information for the local public health authorities?

- OHA does not have capacity to assist one on one. We ask you to reach out to our email Community.PublicHealth@dhsoha.state.or.us. There is a list of local public health authorities that are actively looking to collaborate listed on the website.

We haven't explored OHA grants in the past, are there any examples of successful grant applications that we might be able to take a peek at from various categories?

- This is a new funding opportunity for Public Health Modernization and there are no examples to share.

Don't see your question here? Contact us at Community.PublicHealth@dhsoha.state.or.us We will add new questions and answers as we receive them, so please check back.